

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS                      REGULAR SESSION    MARCH 22, 2018**

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The England Economic and Industrial Development District met in Regular Session at the England Authority Board Room, 1611 Arnold Drive, England Industrial Airpark and Community Alexandria, Louisiana, on **Thursday, MARCH 22, 2018 at 5:16 p.m.**

**There were present,** William Barron, Richard Bushnell, Robbyn Cooper, Dennis Frazier, Scott Linzay, Mike Johnson, Joe McPherson and Charlie Weems.

**Also present were** members of the England Authority staff and legal counsel.

**Absent:** Robert Beck, Curman Gaines

Commissioner Bushnell gave the invocation and Commissioner McPherson led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Scott Linzay, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

Chairman Linzay called for a motion to approve consent calendar for item #1 through #3 and item #5 and #6. Motion by **Mr. Barron**, second by **Mr. Weems**, to approve consent calendar for item #1 through #3 and item #5 and #6. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried.

*Consent Calendar:*

**MOTION TO APPROVE MINUTES OF FEBRUARY 22, 2018 REGULAR BOARD MEETING AND COMMITTEE MEETINGS, AND FEBRUARY 7, 2018 SPECIAL CALLED MEETING.**

Motion by **Mr. Barron**, second by **Mr. Weems**, to approve Minutes of February 22, 2018 Regular Board meeting and Committee meetings and February 7, 2018 Special Called Meeting. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **021-2018**

**MOTION TO APPROVE PAYMENT OF ATTORNEY BILL TO PROVOSTY, SADLER, DELAUNAY, APC FOR THE MONTH OF FEBRUARY 2018.**

Motion by **Mr. Barron**, second by **Mr. Weems**, to approve payment of attorney's bill to Provosty, Sadler, deLaunay, APC for the month of February 2018. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **022-2018**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE AMENDMENT #6 TO THE AIRPORT USE PERMIT BETWEEN EEIDD AND CSI AVIATION SERVICES, INC. TO ACCOMMODATE DELAYS IN AWARD OF FEDERAL CONTRACT.**

Motion by **Mr. Barron**, second by **Mr. Weems**, to authorize Executive Director to execute Amendment #6 to the Airport Use Permit between EEIDD and CSI Aviation Services, Inc. to accommodate delays in award of federal contract. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **023-2018**

**ADMIN/LEGAL COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT

The regular meeting of the Admin/Legal Committee of the England Economic and Industrial Development District was held at **on Thursday, MARCH 22, 2018**, in the England Authority Board Room.

Chairman Linzay called the committee meetings to order and requested Mr. Weems to Chair Admin/Legal Committee. Chairman Weems called for any comments from the public.

**The following were present:** Mr. Barron, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Johnson, Mr. McPherson and Mr. Weems.

**Absent:** Mr. Beck, Mr. Gaines

Motion by **Mr. Barron**, second by **Mr. Frazier**, to approve payment of attorney bill to Provosty, Sadler and deLaunay, APC for the month of February 2018. On vote, motion carried.

There being no other items the Admin/Legal Committee was adjourned.

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Mr. Charlie Weems, Committee Chairman  
**England Economic and Industrial Development District**  
Board of Commissioners

**FINANCE COMMITTEE**  
**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT**  
**MARCH 22, 2018**

The regular meeting of the Finance Committee of the England Economic and Industrial Development District was held on **Thursday, MARCH 22, 2018**, in the England Authority Board Room. The following were present: Mr. Barron, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Johnson, Mr. McPherson and Mr. Weems.

**Absent:** Mr. Beck, Mr. Gaines

Chairman Frazier called for any comments from the public. There being none, Mr. Frazier proceeded with Finance Committee meeting.

Received schedule of paid invoices for the month of February 2018.

There being no other items to discuss, the Finance Committee was adjourned.

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Mr. Dennis Frazier, Committee Chairman  
**England Economic and Industrial Development District**  
Board of Commissioners

**OPERATIONS COMMITTEE**  
**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT**

The regular meeting of the Operations Committee of the England Economic and Industrial Development District was held at **on Thursday, MARCH 22, 2018**, in the England Authority Board Room.

Chairman Weems called for any comments from the public. There being none, Mr. Weems proceeded with Operations Committee meeting.

**The following were present:** Mr. Barron, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Johnson, Mr. McPherson and Mr. Weems.

**Absent:** Mr. Beck, Mr. Gaines

Motion by **Mr. Barron**, second by **Mr. Frazier**, to authorize the Executive Director to execute mowing equipment lease agreement with John Deere and range cart lease with Golf Cart of Louisiana, LLC for use at OakWing Golf course.

Mr. Broussard stated to board that the England Authority agreement is required to provide a golf cart maintenance lease on equipment that expires in May. There will be a slight increase, the first increase in 10 years, of \$1,433.00/month due to EPA requirements.

Mr. Broussard also stated that the new lease for range carts would be increasing by \$25/month.

Mr. Craig Campo, Oakwing Golf course Manager, briefed board as to why OakWing will be using vendor *John Deere* over *Toro*. *Toro's* bid was substantially higher than John Deere.

The Chair called for a vote.

On vote, motion carried.

Note: Mr. McPherson abstained from voting on the equipment lease agreement.

There being no other items the Admin/Legal Committee was adjourned.

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Mr. Charlie Weems, Committee Chairman  
**England Economic and Industrial Development District**  
Board of Commissioners

**ECONOMIC DEVELOPMENT COMMITTEE**  
**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT**

**MARCH 22, 2018**

The regular meeting of the Economic Development Committee of the England Economic and Industrial Development District was held at **4:30 p.m.** on **Thursday, MARCH 22, 2018**, in the England Authority Board Room.

Chairman McPherson called for any comments from the public. There being none, Mr. McPherson proceeded with Economic Development Committee.

Chairman McPherson requested a roll call. The following were present: Mr. Barron, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Johnson, Mr. McPherson and Mr. Weems.

**Absent:** Mr. Beck, Mr. Gaines

Motion by **Mr. Barron**, second by **Mr. Bushnell** to authorize Executive Director to execute Amendment #6 to the Airport Use Permit between EEIDD and CSI Aviation Services, Inc. to accommodate delays in award of federal contract. On vote, motion carried.

Heard reports on status of Parc England /Bistro with discussion.

Counsel Ryland stated there was another auction held by Bank of Montgomery of which they had a successful bidding process and further entered into a bid agreement with D & J Investments. Mr. Ryland is in process of looking into paperwork that BOM sent and he anticipates getting back with them for additional information for Board's review to start process of consideration.

Mr. Weems asked if full financial disclosure was given by potential bidder. Mr. Ryland stated "not in his opinion".

There being no further items to discuss, meeting was adjourned.

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**Mr. Joe McPherson, Committee Vice Chairman**  
**England Economic and Industrial Development District**  
**Board of Commissioners**

**CAPITAL PROJECTS COMMITTEE**  
THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT

**MARCH 22, 2018**

The regular meeting of the Capital Projects Committee of the England Economic and Industrial Development District was held on **Thursday, MARCH 22, 2018**, in the England Authority Board Room. Mr. Bushnell called for a roll call. The following were present: Mr. Barron, Mr. Bushnell, Ms. Cooper, Mr. Frazier, Mr. Johnson, Mr. McPherson and Mr. Weems.

**Absent:** Mr. Beck, Mr. Gaines

Chairman Bushnell called for any public comments. There being none, Mr. Bushnell proceeded with agenda.

Motion by **Mr. Barron**, second by **Mr. Frazier**, to authorize Executive Director to purchase 7.1 Acres/Credits from Bayou Teche Phase IV in the amount of \$63,900 as required by the Army Corp of Engineers for the mitigation of 5.26 acres of jurisdictional wetlands located within the Wildlife Hazard Obstacle Removal Project off the Approach End of Runway 18 located at Alexandria International Airport.

Mr. Scott Gammel, Airport Manager, briefed board regarding the removal of trees off the Approach End of Runway 18 and presented a slide presentation as a visual to explain the need for the clearing of approximately 20 acres of wetlands in preparation for building runway extension.

Brief discussion ensued regarding land purchase and wetlands. On vote, motion carried.

Motion by **Mr. Barron**, second by **Mr. Frazier**, to authorize Executive Director to execute with Meyer, Meyer, LaCroix & Hixson Engineers to provide professional engineering services for the Airfield Emergency Access Point Rehabilitation for the Alexandria International Airport.

Mr. Gammel, Airport Manager, briefed board as to why concrete would be used as opposed to asphalt and would be 100% State funded and paid for by trust fund monies.

On vote, motion carried.

Mr. Gammel presented the following reports:

- a. Part 150 Noise Program – Mr. Gammel introduced the England Airpark interactive map tool to Board.
- b. Runway 18/36 Extension – Right in middle of environmental phase and getting very close to design for construction.
- c. Westside Development – Purchased 28.3 acres
- d. Rental Car Project Phase II – Facility is looking great. 80% complete. Will begin working on rental Car negotiation leases.
- e. Airfield Electrical Rehab – 85% to 90% complete. On July 1, hope to have a recommendation for bids on new approach lighting system. Hope to have new system in by December. million project that has lasted over 3 years. We are now in a safe position and are rewired for next 30 years.

- f. Emergency Access Road – Laying down asphalt on emergency access road. 60% completed.
- g. North Emergency Access Road – (Harold Miles Road) Starting bridge replacement; One year project.
- h. Community Center Replacement Project – Nothing to report.
- i. Roundabout Sculpture Project – Models have been delivered and Mr. Grafton will be making a recommendation shortly.

There being no other items, the Capital Projects Committee was adjourned.

Committee meetings ended at 5:14 p.m.

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Mr. Richard Bushnell, Committee Chairman  
**England Economic and Industrial Development District**  
Board of Commissioners

**THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS                      REGULAR SESSION    MARCH 22, 2018**

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**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO PURCHASE 7.1 ACRES/CREDITS FROM BAYOU TECHE PHASE IV IN THE AMOUNT OF \$63,900 AS REQUIRED BY THE ARMY CORP OF ENGINEERS FOR THE MITIGATION OF 5.26 ACRES OF JURISDICTIONAL WETLANDS LOCATED WITHIN THE WILDLIFE HAZARD OBSTACLE REMOVAL PROJECT OFF THE APPROACH END OF RUNWAY 18 LOCATED AT ALEXANDRIA INTERNATIONAL AIRPORT.**

Motion by **Mr. Barron**, second by **Mr. Weems**, to authorize Executive Director to purchase 7.1 Acres/Credits from Bayou Teche Phase IV in the amount of \$63,900 as required by the Army Corp of Engineers for the mitigation of 5.26 acres of jurisdictional wetlands located within the Wildlife Hazard Obstacle Removal Project off the Approach End of Runway 18 located at Alexandria International Airport. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **025-2018**

**MOTION TO AUTHORIZE EXECUTIVE DIRECTOR TO EXECUTE WITH MEYER, MEYER, LACROIX & HIXSON ENGINEERS TO PROVIDE PROFESSIONAL ENGINEERING SERVICES FOR THE AIRFIELD EMERGENCY ACCESS POINT REHABILITATION FOR THE ALEXANDRIA INTERNATIONAL AIRPORT.**

Motion by **Mr. Barron**, second by **Mr. Weems**, to authorize Executive Director to execute with Meyer, Meyer, LaCroix & Hixson Engineers to provide Professional engineering services for the Airfield Emergency Access Point Rehabilitation for the Alexandria International Airport. The Chair called for any comments from the board or public. There being none, a vote was called and motion carried. **026-2018**

**MOTION TO AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE MOWING EQUIPMENT LEASE AGREEMENT WITH JOHN DEERE AND RANGE CART LEASE WITH GOLF CARS OF LOUISIANA, LLC FOR USE AT OAKWING GOLF COURSE.**

Motion **Mr. Barron**, second by **Mr. Bushnell**, to authorize the Executive Director to execute mowing equipment lease agreement with John Deere and Range Cart lease with Golf Cars of Louisiana, LLC for use at OakWing Golf Course. The Chair called for any comments from the board or public. There being none, a vote was called.

Chairman Linzay then called for a roll call vote for Item #4:

Roll Call:

Mr. Barron – Yes  
Mr. Beck – Absent  
Mr. Bushnell – Yes  
Ms. Cooper – Yes  
Mr. Frazier – Yes  
Mr. Gaines – Absent  
Mr. Johnson – Yes  
Mr. Linzay – Yes  
Mr. McPherson – Abstain  
Mr. Weems – Yes

Commissioner McPherson abstained from voting. The motion carried. **024-2018**



**ADDITIONS TO AGENDA**

(By unanimous vote)

- F. **Comments by Legal counsel** – N/A
- G. **Comments or Questions by Commissioners** – Mr. McPherson requested that Mr. Gammel and Mr. Brown present breakout report of airport operations to all members of the Board.
- H. **Staff Report – Financial Report** – 66% through fiscal year; collected 63.87% of revenue and expended 58.4% of the budget.
  - **Comparative Air Traffic Report** – Down 5%
  - **Economic Development** – N/A
- I. **Public Comments or Questions** – N/A
- J. **Adjourn** - Motion by Mr. Bushnell, second by Mr. Barron, to adjourn the meeting.

By unanimous vote, with there being no further business to come before the Board, meeting was adjourned at 5:23 p.m.

  
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**Scott Linzay, Chairman**  
*England Economic and Industrial Development District  
Board of Commissioners*

  
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**Robbyn Cooper, Secretary/Treasurer**  
*England Economic and Industrial Development District  
Board of Commissioners*