
The England Economic and Industrial Development District met in Regular Session at its regular meeting place, the England Authority Board Room, Building 1803 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Tuesday, March 24, 1994, at four p.m. (Central Standard Time).

There were present: Mr. Jim Meyer, Mr. George Thompson, Mr. Jack DeWitt, Mr. John Brewer, Mr. Elton Pody, Mr. Barry Hines, Mr. John Brewer, and Mr. Hank Bruser.

Absent were Ms. Bridgett Brown and Mr. Gene Cotton.

Also present were Mr. Jon Grafton, Executive Director, members of the England Authority staff, Mr. John Doggett, Legal Counsel, Mr. Mac McCarthy, members of the public, press and media.

Mr. Jim Meyer gave the invocation and led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Jim Meyer, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

ADOPT MINUTES

Motion by Mr. Jack DeWitt, seconded by Mr. George Thompson to adopt the minutes of the England Economic and Industrial Development District Regular Board Meeting March 1, 1994 and the minutes of the Special Called Meeting March 2, 1994. On vote, motion carried.

0031-1994

SET MEETING DATES

Motion to set meeting dates for 1994, as presented, Committee Meetings on 3rd Thursday of each month and Regular Board Meetings on 4th Thursday of each month, at 4:00 p.m., to be held in England Authority Conference Room, made by Mr. Jack DeWitt and seconded by Mr. George Thompson. On vote, motion carried.

0032-1994

OFFICIAL JOURNAL

Motion to name Alexandria Daily Town Talk as official Journal was made by Mr. George Thompson and seconded by Mr. Jack DeWitt. On vote, motion carried.

0033-1994

INVOICE FROM WEAVER AND ASSOCIATES

Motion to pay invoice from Weaver and Associates, Court Reports, for services rendered at Glenda Fitzpatrick hearing was made by Mr. Jack DeWitt and seconded by Mr. George Thompson. On vote, motion carried.

0034-1994

CARETAKER CONTRACT BUDGET AND AMENDED EA BUDGET

Motion to approve Caretaker Contract Budget and to amend England Authority 1993-1994 Operating Budget to reflect program budget was made by Mr. Jack DeWitt and seconded by Mr. John Brewer. On vote, motion carried.

0035-1994

INVOICES FOR LEGAL SERVICES: Motion was made by Mr. Jack DeWitt, seconded by Mr. George Thompson to pay invoices of general counsel from 1-01-94 through 1-31-94. On vote, motion carried. 0036-1994

SUPPLEMENTAL AGREEMENT NO. 2 TO LEASE WITH USA (ARMY)

Motion was made by Mr. Jack DeWitt, seconded by Mr. George Thompson to authorize Executive Director to execute Supplemental Agreement No. 2 to Lease with United States of America (the Army) to provide for additional rents for the capital improvement as accepted on February 25, 1994. On vote, motion carried. 0037-1994

DISTANCE MEASURING EQUIPMENT FOR AIRFIELD

Motion to advertise for purchase of Distance Measuring Equipment (DME) for Airfield was made by Mr. John Brewer and seconded by Mr. George Thompson. On vote, motion carried.

0038-1994

TRACTOR FOR AIRFIELD

Motion to authorize purchase of a 100 hp tractor for Airfield, in accordance with bids received was made by Mr. John Brewer and seconded by Mr. H. K. Stanley. On vote, motion carried.

0039-1994

POLICY REGARDING REQUESTS FOR LEGAL OPINIONS

Motion was made by Mr. Barry Hines that a policy be adopted that requires requests for legal opinions should go through the Legal Committee before being presented to Legal Counsel, except in an emergency situation where the Executive Director or Chairman of the Board could ask for the legal opinion and then provide justification to the Board after the fact. There was considerable discussion. Mr. Jack DeWitt offered a substitute motion that the matter be tabled until next month and the Authority Staff along with Legal Counsel present a policy. Mr. Elton Pody seconded this motion, and on vote, the substitute motion carried.

POLICY REGARDING RELATED-PARTY DISCLOSURE

Motion was made by Mr. Barry Hines, seconded by Mr. George Thompson to have the Authority come up with a "related-party disclosure" policy in dealing with subcontractors, consultants, or elected officials. On vote, motion carried, with Mr. John Brewer the only dissenting vote. 0040-1994

MONTHLY ACTIVITY REPORT

Mr. Grafton, Executive Director presented a monthly activity report for the month of March.

MONTHLY FINANCIAL REPORT

Ms. Chambers, Director of Administration presented the monthly financial report.

After 2/3 vote the following items were added to the agenda

CHANGE ORDERS FOR WORK TASK II-U.S. ARMY ISB IMPROVEMENTS

Motion was made by Mr. Jack DeWitt, seconded by Mr. Hank Bruser, to authorize Executive Director to execute Change Orders for Work Task II (U.S. Army ISB Improvements) construction and engineering contracts, up to \$200,000.00. On vote, motion carried, with Mr. Meyer recusing himself from voting. 0041-1994

AIRFIELD EQUIPMENT BIDS

Motion was made by Mr. John Brewer, seconded by Mr. Hank Bruser, to authorize Executive Director to advertise for bids on equipment for Airfield Operations. On vote, motion carried. 0042-1994

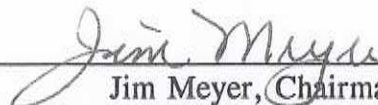
CREST AIR

Ms. Marilyn Wellan, President of Crest Air, presented to the Board a request that they be released from their lease at England Airpark, effective March 31, 1994. Mr. Hank Bruser offered a motion, seconded by Mr. John Brewer, that Crest Air be released from their lease effective March 31, 1994, if they agreed to drop all claims against England Authority. Ms. Wellan agreed to those terms. Mr. Thompson requested a roll call vote, as follows:


John Brewer	Yes
Hank Bruser	Yes
Barry Hines	Yes
Jim Meyer	Yes
Elton Pody	Yes
H. K. Stanley	Yes
George Thompson	Yes
Bridgett Brown	Absent
Gene Cotton	Absent
Jack DeWitt	Absent

Motion carried. 0043-1994

MEETING ADJOURNED AT 5:35 P. M.



Jim Meyer, Chairman
England Economic & Industrial Development District
Board of Commissioners



Jack DeWitt, Secretary-Treasurer
England Economic & Industrial Development District
Board of Commissioners