

**ORGANIZATIONAL MEETING MINUTES
OF THE BOARD OF COMMISSIONERS OF THE
ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT**

SEPTEMBER 5, 1991

The organizational meeting of the Board of Commissioners of the England Economic and Industrial Development District to which legislators, public officials and members of the press had been invited to attend was held on Thursday, September 5, 1991 at 8:50 a.m. in a meeting room of the Holiday Inn Convention Center.

Those Commissioners present at the Board meeting were Jim Meyer, Garland Lawrence, Hank Bruser, Susan Jaques, Myron Lawson, Barry Hines, Jack DeWitt, Gene Cotton, John Brewer and George Thompson.

After determining that there was a quorum present, the meeting was called to order by Commissioner Jim Meyer.

Elect Chairman Nominations for Chairman of the Board were requested. Com. Thompson nominated Jim Meyer, seconded by Com. Lawson. On motion by Com. Lawrence, seconded by Com. Bruser, that the nominations be closed and Com. Meyer be elected by acclamation. On vote the motion carried.

**Elect Vice
Chairman** Nominations for Vice Chairman were requested. Com. Cotton nominated George Thompson, seconded by Com. DeWitt. On motion by Com. Bruser, seconded by Com. Brewer, that the nominations be closed and Com. Thompson be elected by acclamation. On vote the motion carried.

**Elect Sec/
Treas.** Upon determination that the office of Secretary/Treasurer be combined, nominations were requested. Com. Lawson nominated Jack DeWitt, seconded by Com. Bruser. On motion by Com. Thompson, seconded by Com. Brewer, that the nominations be closed and Com. DeWitt be elected by acclamation. On vote the motion carried.

Meeting Time On motion by Com. Lawrence, seconded by Com. Thompson, the regular meeting to be held at 7:30 a.m. on the 4th Friday of the month. On vote the motion carried.

Meeting Place On motion by Com. Brewer, seconded by Com. Thompson, the Board's temporary meeting place be the City Council Chambers at

Alexandria City Hall. On vote the motion carried.

Mtg. Structure On motion by Com. DeWitt, seconded by Com. Lawrence, that Robert's Rules of Order be adopted for the meeting structure. On vote the motion carried.

Vendor No. On motion by Com. Brewer, seconded by Com. Thompson, that Elton Pody apply for the vendor number on behalf of the District in order to apply for the State funds. On vote the motion carried.

OEA Grant On motion by Com. DeWitt, seconded by Com. Lawson, that the formal application for the OEA Grant be prepared on behalf of the District by Bobbie Brown and Brenda Beckerdite. On vote the motion carried. Helene O'Connor, OEA Project Manager, will be here on Sept. 19th and 20th.

Budget Comm. On motion by Com Brewer, seconded by Com. Cotton, that Jack DeWitt, Garland Lawrence, Hank Bruser, Susan Jaques and Jim Meyer serve on an Interim Finance Committee to formulate a budget. On vote the motion carried. Meeting set for Sept. 11, 1991 at 1:00 p.m. at City Hall.

Committee Formation Com. DeWitt suggested Standing Committees: Finance; Public Works; Policy, Procedures and Personnel; Economic Development be formed. On motion by Com. DeWitt that full Board serve as members on all Committees, seconded by Com. Hines. No vote. On motion by Com. Lawrence, seconded by Com. Bruser that the matter be tabled until the next meeting. On vote the subject was tabled with Com. DeWitt opposed.

Travel Regs. On motion by Com. Brewer, seconded by Com. Lawrence, that the travel regulations of the Rapides Parish Police Jury be used until By-Laws can be written. On vote the motion carried. These will be used for reimbursement for NAID Conference in Mobile on September 15th through 17th.

Marketing Brochure On motion by Com. Lawrence, seconded by Com. Brewer, that a RFP for creation and publication of the EAFB marketing brochure be advertised in the official journal. On vote the motion carried.

Temp. Add. On motion by Com. Bruser, seconded by Com. Thompson, that the interim official address be Secretary/Treasurer of the England Economic and Industrial Development District, c/o Rapides Parish Police Jury Office, P.O. Box 1150, Alexandria, Louisiana 71309. On vote the motion carried.

Legal Counsel Hiring of private counsel vs. representation by public counsel to be clarified for the next meeting.

Off. Journal On motion by Com. Brewer, seconded by Com. DeWitt, that the Alexandria Daily Town Talk be adopted as the Official Journal of the District. On vote the motion carried.

Admin. Serv. Selection for interim administrative services was tabled until next meeting.

Res. #1 On motion by Com. Bruser, seconded by Com. Thompson, the following resolution was offered:

"RESOLVED THAT, the Board of Commissioners of the England Economic and Industrial Development District urge Governor Buddy Roemer and the Congressional Delegation to continue their lobbying efforts on behalf of the District in an effort to get favorable legislation passed with reference to local ownership of the military bases which have been targeted for closure."

On vote the motion was carried.

Also recognized was the intense lobbying efforts by Phyllis Mayo and Jon Grafton with the National League of Cities and many of the Governors of other states.

Letterhead Com. Lawrence indicated that CLECO will design and print at no charge a small amount of letterhead for the District.

ED Program Com. Hines discussed the Economic Development Program of the District and Senator McPherson clarified that E.D. is not limited to EAFB property but extends to the whole parish as stated in the legislation. Funds from the Industrial Development Board may be available to the District. Future E.D. efforts may be directly related to the qualifications of the England District's Director vs. participation in a private program.

Exec. Dir. An Ad Hoc Search Committee will be formed to develop a job description for the Executive Director of the EEIDD.

EAFB Tour A tour of England Air Force Base will be arranged in the near future for the Board.

Ofc. Space On motion by Com. DeWitt, seconded by Com. Bruser, that the Board request office space at EAFB from Col. Sawyer for the staff of the District.

Visits to Bases Within the next 2-3 months, the Commissioners will visit other previously closed bases. General Stroud has offered the use of an Air National Guard C-130.

There being no other business to come before the Board, Mr. Hines made the motion that the meeting be adjourned. This was seconded by Mr. Lawrence and approved unanimously. The meeting was adjourned at 10:20 a.m. with the next meeting date scheduled for 7:30 a.m. on Friday, September 27, 1991 in the Alexandria City Council Chambers.

Respectfully Submitted,

Jack DeWitt
Secretary/Treasurer