

The England Economic and Industrial Development District met in Regular Session at its regular meeting place, the England Authority Board Room, Building 1803 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, October 28, 1993 at Four o'clock (4:00) p.m. (Daylight Saving Time).

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There were present: Mr. Jim Meyer, Chairman, Mr. George Thompson, Vice-Chairman, Mr. John Brewer, Mr. Hank Bruser, Mr. Gene Cotton, Mr. Barry Hines, Ms. Bridgett Brown, Mr. H. K. Stanley, and Mr. Elton Pody.

Absent was: Mr. Jack DeWitt.

Also present were Mr. Joseph Slowinski, Acting Executive Director, members of the England Authority staff, Mr. Albin Provosty, Attorney, Mr. Garland Lawrence, Mr. Ed Morrison of J.M. Test Company, Mr. W. Brent Pearson, Mr. Tommy David, Mr. Rusty Baker, Mr. Chuck Westerchil, Mr. Marion Chaney, Mayor Ned Randolph, Mrs. Marilyn Wellan, Mr. Mac McCarthy, members of the public, press and media.

Mr. Elton Pody gave the invocation and Mr. Jim Meyer led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Jim Meyer, Chairman of the Board of Commissioners, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

#### MINUTES

Motion by Mr. Gene Cotton, seconded by Mr. George Thompson to adopt the minutes of the England Economic and Industrial Development District held on August 26, 1993, September 16, 1993, September 23, 1993, and September 29, 1993. On vote the motion carried. #0180

#### PMEL PRIME LEASE

Motion by Mr. Gene Cotton, seconded by Mr. George Thompson to authorize Acting Executive Director to execute prime lease with Air Force Base Disposal Agency for PMEL Facility 2527 for annual lease payment of \$41,808.00. On vote the motion carried. #0181

#### J. M. TEST SYSTEMS, INC.

Motion by Mr. Elton Pody, seconded by Mr. Gene Cotton to authorize Acting Executive Director to execute tenant lease with J. M. Test Systems, Inc. for PMEL Facility 2527 at an annual lease revenue in the amount of \$41,808.00, with commencement date of November 15, 1993. On vote the motion carried. #0182

#### PAY LEGAL BILL

Motion by Mr. Hank Bruser seconded by Mr. Elton Pody to authorize payment of legal bill for the month of August, 1993. On vote the motion carried. #0183



**PAY TRAVEL EXPENSES**

Motion by Mr. George Thompson, seconded by Mr. Elton Pody to authorize payment of travel expenses for Jim Meyer and Joe Slowinski attending OEA Conference in Denver, Colorado. On vote the motion carried. #0184

**LEASE OF BUILDING 2503**

Substitute Motion by Mr. Gene Cotton, seconded by Mr. Barry Hines to authorize Acting Executive Director to execute lease of Building 2503 to the corporation that owns the aircraft to be hangared, provided it is authorized to do business in the State of Louisiana as confirmed by legal counsel. On vote the motion carried. #0185

**CHANGE ORDER #4 - T. L. JAMES, INC.**

Motion by Mr. John Brewer, seconded by Mr. George Thompson to authorize Acting Executive Director to execute Change Order #4 for construction contract with T. L. James, Inc. (Work Task I) in the amount of \$50,000 for overruns due to project delays initiated by Owner. Change Order #4 recommended by engineers. On vote the motion carried. #0186

**CHANGE ORDER #4 - WESTERCHIL CONSTRUCTION COMPANY**

Motion by Mr. John Brewer, seconded by Mr. Elton Pody to authorize Acting Executive Director to execute Change Order #4 for construction contract with Westerchil Construction Company in the amount of \$75,727.20 for cost overruns due to project delays initiated by Owner. Change Order #4 recommended by engineers. On vote the motion carried. #0187

**AWARD OF GROUNDS MAINTENANCE CONTRACT**

Motion by Mr. John Brewer, seconded by Ms. Bridgett Brown to consider award of Grounds Maintenance contract to American Native Construction and Grounds Maintenance in the amount of \$234,956.00, and to amend, if necessary, the contract to allow for grounds maintenance in the ISB area for an amount not to exceed \$7,940.00, as recommended by staff, and to authorize Acting Executive Director to execute contract. On vote the motion carried. #0188

**CITY OF ALEXANDRIA LEASE**

Motion by Mr. Hank Bruser, seconded by Mr. Elton Pody to authorize Acting Executive Director to execute lease with City of Alexandria for wooded property adjacent to Airfield for use by the Army in ISB operations. On vote the motion carried. #0189

**VACATION PAY FOR JIM HOLDERREAD**

Motion by Mr. Hank Bruser, seconded by Mr. George Thompson to authorize payment to James E. Holderread of two weeks salary as compensation for unused vacation. On vote the motion carried. #0190

**INCREASE IN SALARY - SCOTT GAMMEL**

Motion by Mr. Hank Bruser, seconded by Mr. Gene Cotton to recommend an increase in salary of Scott Gammel from \$33,000.00 to \$35,000.00, in accordance with October 12, 1993, recommendation of Mr. James E. Holderread; raise to be effective with beginning of next pay period, November 1, 1993. On vote the motion carried. #0191



*After a 2/3 vote the following items were added to the agenda:*

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**RESCHEDULE NOVEMBER COMMITTEE AND BOARD MEETINGS**

Motion by Mr. Elton Pody, seconded by Mr. Hank Bruser to reschedule November Regular Committee Meetings to November 11, 1993, and Regular Board Meeting to November 18, 1993, to accommodate Thanksgiving holiday. On vote the motion carried.

#0192

**CHANGE ORDER #3 - T. L. JAMES, INC.**

Motion by Mr. John Brewer, seconded by Mr. George Thompson to authorize Acting Executive Director to execute Change Order #3 for construction contract with T. L. James, Inc. (Work Task I) in the amount of \$2,200 for installation of two (2) 14-foot wide gates. Change Order #3 recommended by engineers. On vote the motion carried.

#0193

**CHANGE ORDER #5 - T. L. JAMES, INC.**

Motion by Mr. John Brewer, seconded by Mr. H. K. Stanley to authorize Acting Executive Director to execute Change Order #5 for a reduction in construction contract with T. L. James, Inc. (Work Task D) in the amount of \$25,689.37 as recommended by engineers in their final recap. On vote the motion carried.

#0194

**SUSPEND J. B. HUNT DORMITORY 2317 BILLING**

Motion by Mr. John Brewer, seconded by Mr. Hank Bruser to suspend billing J. B. Hunt for Dormitory 2317 while lease modification is processed for final approval at AFBDA. On vote the motion carried.

#0195

**PROCTER & GAMBLE LEASE**

Motion by Mr. Gene Cotton, seconded by Mr. John Brewer to authorize Acting Executive Director to enter into an interim use agreement between England Economic and Industrial Development District and Procter and Gamble Manufacturing Company. On vote the motion carried.

#0196

**INCREASE IN SALARY - ACTING EXECUTIVE DIRECTOR**

Motion by Mr. George Thompson, seconded by Ms. Bridgett Brown, to recommend a \$10,000 per annum increase in salary for the Acting Executive Director, effective November 1, 1993. On vote the motion carried.

#0197

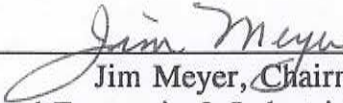
A motion was offered to increase the salary of employee Mrs. Glenda Fitzpatrick but failed to make the agenda.

**PUBLIC COMMENTS**

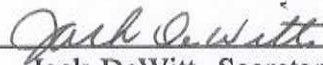
Mr. Jim Meyer extended a welcome to newly appointed Commissioner H. K. Stanley on behalf of the full Board.

Mr. George Thompson requested that the Board consider sending a letter of appreciation from the Chairman of the Board to Mr. Jon Grafton for his contribution to an article that appeared in the recent publication Government Finance Review.

There being no further business, it was moved, duly seconded and carried that the meeting be adjourned at 5:00 p.m.



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Jim Meyer, Chairman  
England Economic & Industrial Development District  
Board of Commissioners



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Jack DeWitt, Secretary-Treasurer  
England Economic & Industrial Development District  
Board of Commissioners