

The England Economic and Industrial Development District met in Regular Session at its regular meeting place, the England Authority Board Room, Building 1803 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, March 23, 1995, at 12:05 p.m. (Central Standard Time).

There were present: Mr. Jim Meyer, Chairman, Mr. George Thompson, Vice-Chairman, Mr. Jack DeWitt, Secretary/Treasurer, Mr. Hank Bruser, Mr. Elton Pody, Mr. H.K. Stanley, Mr. Gene Cotton, Mr. Bridgett Brown, Mr. Barry Hines.

Absent: Mr. John Brewer

Also present were Mr. Bruce Capps, Greiner Consulting, Mr. Charlie Nunnally, City of Alexandria, Visiting Canadian Delegation, Mr. John C. McCarthy, DoD Base Transition Coordinator, Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, members of the public, press and media.

Mr. Elton Pody gave the invocation and led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Jim Meyer, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business. The Chairman recognized the Executive Director for the presentation of a revised agenda.

#### **AMENDMENTS TO AGENDA ITEMS**

Motion by Mr. Cotton, seconded by Mr. Thompson to add the following items to the agenda:

Motion authorizing Executive Director to execute intergovernmental agreement with the Rapides Finance Authority for services in the area of economic development, program development and marketing.

Motion to authorize Executive Director to execute sub-lease agreement between EEIDD and Kim's Deli & More beginning April 1, 1995 for 3 (three) years for Building #832.

Motion to authorize Executive Director to execute sub-lease agreement between EEIDD and Kisatchie Delta Development District for the period March 23, 1995 through April 15, 1995 for Building #2543.

On 2/3 vote, motion carried unanimously.

#### **ADOPT MINUTES**

Motion made by Mr. DeWitt, seconded by Mr. Bruser to approve the Minutes of February 23, 1995 Board Meeting. On vote, motion carried. 0020-1995

**ADOPT CHAPTERS 1,2 & 3 OF PROPOSED CODES OF ORDINANCES**

Motion by Mr. Bruser, seconded by Mr. Stanley to adopt Chapters 1, 2 & 3 of proposed ordinances as the Code of Ordinances for EEIDD. Mr. Grafton briefly restated what each Chapter addressed. He requested that the motion be amended to add as Chapters 4 and 5 the previously adopted personnel polices and airport rules and regulation. A motion was offered by Mr. Bruser, seconded by Mr. Thompson to add the 2 additional sections. On vote, motion carried. On vote, the amended motion carried. 0021-1995

**APPROVE PAYMENT TO LEGAL COUNSEL**

Motion made by Mr. Bruser, seconded by Mr. Cotton to approve payment to Provosty, Sadler & deLaunay for the month of February 1995. On vote, motion carried. 0022-1995

**AUTHORIZE LEASE AGREEMENT WITH CITY OF ALEXANDRIA**

Motion made by Mr. Stanley, seconded by Mr. Thompson to authorize Executive Director to execute lease agreement for gas, water and wastewater utilities at England Airpark. On vote, motion carried. 0023-1995

**AUTHORIZE LEASE AGREEMENT WITH CLECO**

Motion made by Mr. Cotton, seconded by Mr. Pody to authorize Executive Director to execute lease agreement for electric utilities at England Airpark. On vote, motion carried. 0024-1995

**AUTHORIZE LONG TERM LEASE AGREEMENT BETWEEN  
EEIDD AND U.S. AIR FORCE**

Motion by Mr. Cotton, unanimously seconded to authorize the Chairman of the Board to execute long term lease agreement between EEIDD and the U.S. Air Force and all necessary implementing documents. On vote, motion carried. 0025-1995

**AUTHORIZE CONTRACT WITH DOUGET ADVERTISING, INC.**

Motion by Mr. Pody, seconded by Mr. Thompson to set a \$20,000.00 upset limit for printed public information materials and authorizing contract with Douget Advertising, Inc. for implementation. On vote, motion carried. 0026-1995

**AUTHORIZE ADVERTISEMENT FOR BIDS**

Motion made by Mr. Stanley, seconded by Mr. Pody to authorize advertisement for bids for the right to cut hay on EEIDD property. On vote, motion carried. 0027-1995

**RATIFY EXTENSION OF LEASE AGREEMENT**

Motion made by Mr. Cotton, seconded by Mr. Stanley to ratify an extension of a lease agreement between EEIDD and Delbert L. Smith, Inc. for the period March 1, 1995 through March 31, 1995. On vote, motion carried. 0028-1995

**AUTHORIZATION TO EXECUTE SUB-LEASE WITH CUSTOM ELECTRONICS, INC.**

Motion made by Mr. Cotton, seconded by Mr. Stanley to authorize Executive Director to execute sub-lease agreement between EEIDD and Custom Electronics, Inc. for the period April 1, 1995

through September 1, 1995 for Building #1212. On vote, motion carried. 0029-1995

Mr. Meyer informed the Board of the very favorable review that the Executive Director received. He recommended that Mr. Grafton receive a cost of living raise and a performance raise. A motion was offered by Mr. Bruser, seconded by Mr. DeWitt to accept the Chairman's report and grant to Mr. Grafton for the second year of his employment with the England Authority a \$2,000.00 cost of living raise and a \$3,000.00 merit raise. On vote, motion carried with Ms. Brown opposing. 0030-1995

#### **EXECUTIVE DIRECTOR'S REPORT**

Mr. Grafton thanked the Board for their support over the past year. He commented that Air Operations for the month of February were up 26%. Mr. Grafton stated that the England Authority Minority Owned Business usage was 40.7% of the total budget. Further, the fuel flowage was recorded at 349,077 gallons compared to 341,428 gallons the previous year. Mr. Grafton informed the Board that with the lease signing on March 28, 1995, the Authority will have leased over 600,000 square feet of space. He concluded his report with a video segment aired on CBS about the Airpark. Mr. Grafton presented the board members with their official England Airpark shirts. He reminded the Board of the function tonight, the breakfast at 8:00 and the starting time of the Long Term Lease Ceremony of 10:00 am.

#### **DIRECTOR OF ADMINISTRATION'S REPORT**

Mr. Joe Slowinski, Director of Administration presented the Financial Report for the month of February 1995.

#### **AUTHORIZE INTERGOVERNMENTAL AGREEMENT WITH RAPIDES FINANCE**

Motion by Mr. Bruser, seconded by Mr. Stanley to authorize Executive Director to execute intergovernmental agreement with the Rapides Finance Authority for services in the area of general economic development, program development and marketing. On vote, motion carried. 0031-1995

#### **AUTHORIZE SUB-LEASE AGREEMENT WITH KIM'S DELI & MORE**

Motion by Mr. Stanley, seconded by Mr. Bruser to authorize Executive Director to execute sub-lease agreement between EEIDD and Kim's Deli & more beginning April 1, 1995 for 3 (three) years for Building #832. On vote, motion carried 0032-1995

#### **AUTHORIZE SUB-LEASE AGREEMENT WITH KISATCHIE DELTA**

Motion by Mr. Thompson, seconded by Mr. Pody to execute sub-lease agreement between EEIDD and Kisatchie Delta Development District for the period March 23, 1995 through April 15, 1995 for Building #2543. On vote, motion carried 0033-1995

#### **PUBLIC COMMENTS AND QUESTIONS**

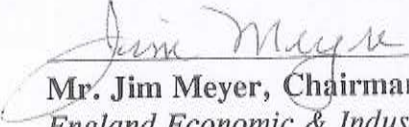
There being no further business, the meeting adjourned at 1:30 p.m.

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS

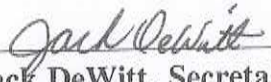
REGULAR SESSION MARCH 27, 1995

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**Mr. Jim Meyer, Chairman**  
*England Economic & Industrial Development District  
Board of Commissioners*

  
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**Mr. Jack DeWitt, Secretary-Treasurer**  
*England Economic & Industrial Development District  
Board of Commissioners*