

The England Economic and Industrial Development District met in Special Session at its regular meeting place, the England Authority Board Room, Building 1803 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, June 29, 1995, at 4:15 p.m. (Central Standard Time).

There were present: Mr. Jim Meyer, Chairman, Mr. John Brewer, Mr. H.K. Stanley, Mr. Elton Pody, Mr. Jack DeWitt, Secretary/Tres., Mr. George Thompson, Vice-Chairman.

Also present were Mr. John "Mac" McCarthy, DoD Base Transition Coordinator, Mr. Art Deaton, England Jet Center, Representative of the Exchange Club, Ms. Vivia White, Associated Directories, Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, members of the public, press and media.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Jim Meyer, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

#### **ADOPT OPERATING AND CAPITAL BUDGETS FOR FISCAL YEAR 95/96**

Mr. Grafton presented a Budget Amendment to the Operating and Capital Budgets to reflect a settlement reached with the U.S. Army of \$367,000. He reiterated that this amount needed to be reflected in the Authority's Fund Balance. The capital budget should be altered adding \$50,000 that had been set up in debt service payment for Fire equipment plus a \$37,000 grant the Authority expects to receive from the State of La. for the purchase of one(1) 3,000 gallon ARFF vehicle. He recommended that the Board Members consider this amendment as part of the Budget that will be adopted today. Motion by Mr. DeWitt, seconded by Mr. Pody to accept the amendment to the Fiscal Year Budget 95/96. On vote, motion carried. **0085-1995**

Motion by Mr. DeWitt, seconded by Mr. Pody to adopt and appropriate Operating and Capital Budgets for the England Economic and Industrial Development District for Fiscal Year 95/96; appropriating funds for Capital Budget for the Fiscal Year 95/96 as carried over from fiscal year 94/95 and other matters with respect thereto. On vote, motion carried. **0086-1995**

#### **EXECUTIVE DIRECTOR'S REPORT**

(a) Mr. Grafton began his report with a computer generated slide show displaying the statistics for Air Operations and Fuel Flowage. He pointed out that the month of May the Authority had a record total of Air Operations at England. Mr. Grafton extended compliments to Mr. Ronnie Hair, Mr. Scott Gammel and the Airfield crew for doing such a good job of supporting these operations. Mr. Grafton stated that the Authority has purchased 36% of its total business in the Minority Business protected class. Mr. Grafton informed the Board Members that the staff had done an audit on the base numbers that were being used to calculate Leased Space. He told the members that the initial information was incorrect. The corrected total of leased space at the England Authority is 576,132 square feet. Mr. Grafton presented the Board with a copy of the



England Authority Current Tenants Information Sheet. He stated that this information sheet should answer questions as to leased prices, square footage, etc. Mr. Grafton reminded the Board that a questionnaire was forwarded to each Commissioner concerning their role as Commissioners' on a reuse authority. Mr. Grafton requested that the members fill out the questionnaire and mail back as soon as possible. In conclusion, Mr. Grafton updated the Board Members on the August Rotation to take place at the Airpark.

(b) Mr. Slowinski presented the Financials for the month of May 1995. Mr. Grafton informed the members that the staff will be preparing for the year end audit.

The Chairman recognized the Executive Director for the presentation of a revised agenda after moving on all Active Items.

#### **AMENDMENTS TO AGENDA ITEMS**

**Motion by Mr. Pody, seconded by Ms. DeWitt to add the following items to the agenda:**

Item #1 Motion to authorize Executive Director to execute sublease agreement between EEIDD and Associated Directories for a period of 3 years beginning on September 1, 1995 for part of Building #1912.

Item #2 Motion to authorize Executive Director to execute sublease agreement between EEIDD and George's General maintenance for a period of 1 year beginning July 1, 1995 for Building #1312.

Item #3 Motion to authorize Executive Director to execute temporary use agreement between EEIDD and Dept. of the Air Force from August 5, 1995 through August 12, 1995 for Building #2108.

Item #4 Motion to approve Airshow Agreement between EEIDD and the Exchange Club and authorizing the Executive Director to execute all other documents related thereto.

Item #5 Motion to approve form of housing lease and residential handbook and authorizing Executive Director or his designee to execute said leases and to issue and to modify said handbook as may be necessary.

Item #6 Motion to authorize Executive Director to submit, accept and execute a grant agreement between EEIDD and the La. Dept. of Culture, Recreation and Tourism, Office of State Parks, Division of Outdoor recreation and enhancement of the England Golf Course.

Item #7 Motion designating that during the months of June, July or August, 1996 on a scheduled day, the transfer of Commercial Air Carrier Service from Alexandria Esler Regional Airport to Alexandria International Airport will be implemented and completed.

Board voted unanimously, the motion carried.

#### **AUTHORIZE SUBLEASE AGREEMENT WITH ASSOCIATED DIRECTORIES**

Motion by Mr. Stanley, seconded by Mr. Pody to authorize Executive Director to execute sublease agreement between EEIDD and Associated Directories for a period of 3 years beginning on September 1, 1995 for part of Building #1912. On vote, motion carried. 0087-1995



**AUTHORIZE SUBLEASE AGREEMENT WITH GEORGE'S GENERAL MAINTENANCE**  
Motion by Mr. DeWitt, seconded by Mr. Pody to authorize Executive Director to execute sublease agreement between EEIDD and George's General maintenance for a period of 1 year beginning July 1, 1995 for Building #1322. On vote, motion carried. 0088-1995

**AUTHORIZE TEMPORARY USE AGREEMENT WITH DEPT. OF THE AIR FORCE**  
Motion by Mr. Pody, seconded by Mr. Stanley to authorize Executive Director to execute temporary use agreement between EEIDD and Dept. of the Air Force from August 5, 1995 through August 12, 1995 for Building #1208. On vote, motion carried. 0089-1995

**APPROVE AIRSHOW AGREEMENT**  
Motion by Mr. DeWitt, seconded by Mr. Thompson to approve Airshow agreement between EEIDD and the Exchange Club and authorizing Executive Director to execute all other documents related thereto. On vote, motion carried. 0090-1995

**APPROVE FORM OF HOUSING LEASE AND RESIDENTIAL HANDBOOK**  
Mr. Grafton presented to the Board members the form for the housing lease and residential handbook. He updated the Board on the physical status of the houses. After reviewing the information and addressing concerns and questions, a motion was offered by Mr. Brewer, seconded by Mr. Pody to approve form of housing lease and residential handbook and authorizing Executive Director or his designee to execute said leases and to issue and to modify said handbook as may be necessary. On vote, motion carried. 0091-1995 Mr. Grafton asked that the motion be amended to include the 10% rental retainage fee. Motion was offered by Mr. DeWitt, seconded by Mr. Pody to amend the motion to include 10% rental retainage fee. On vote, motion carried.

**AUTHORIZE GRANT AGREEMENT WITH LA. DEPT OF CULTURE, RECREATION AND TOURISM, OFFICE OF STATE PARKS, DIVISION OF OUTDOOR RECREATION**  
Motion by Mr. Pody, seconded by Mr. Thompson to authorize Executive Director to submit, accept and execute a grant agreement between EEIDD and the La. Dept. of Culture, Recreation and Tourism, Office of State Parks, Division of outdoor recreation and enhancement of the England Golf Course. On vote, motion carried. 0092-1995

**DESIGNATING THE MONTHS JUNE, JULY OR AUGUST, 1996 ON A SCHEDULED DAY, FOR TRANSFER OF COMMERCIAL AIR SERVICE FROM ESLER TO ALEXANDRIA INTL AIRPORT**

Motion by Mr. Stanley, seconded by Mr. Pody designating that during the months of June, July or August 1996, on a scheduled day, the transfer of commercial air carrier service from Alexandria Esler Regional Airport to Alexandria International Airport will be implemented and completed. Mr. Meyer informed the Board members that the Airport Authority will be adopting the resolution next Wednesday. He pointed out that the staff will work out the details for this transfer. Mr. Meyer answered questions raised by various Board members on the occupancy of the Airport. In conclusion, Mr. Meyer requested a roll call vote be taken.

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT  
BOARD OF COMMISSIONERS SPECIAL CALLED MEETING JUNE 29, 1995

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Mr. Meyer	Yes
Mr. Thompson	Yes
Mr. DeWitt	Yes
Mr. Pody	Yes
Mr. Stanley	Yes
Mr. Brewer	Yes

The Board voted unanimously, motion carried. 0093-1995

**PUBLIC COMMENTS AND QUESTIONS**

No public comments or questions.

There being no further business, the meeting adjourned at 4:55 p.m.

  
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**Mr. Jim Meyer, Chairman**  
*England Economic & Industrial Development District  
Board of Commissioners*

  
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**Mr. Jack DeWitt, Secretary-Treasurer**  
*England Economic & Industrial Development District  
Board of Commissioners*