

**ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS
JUNE 1, 1992**

The regular meeting of the Board of Commissioners of the England Economic and Industrial Development District to which legislators, public officials and members of the public and press had been invited to attend was held on Monday, June 1, 1992, at 4:00 p.m. in the City Council Chambers at the Alexandria City Hall.

Those commissioners present at the Board Meeting were Jim Meyer, George Thompson, Jack DeWitt, Gene Cotton, Barry Hines, Garland Lawrence, Myron Lawson. Commissioners absent were John Brewer, Susan Jaques, and Hank Bruser.

Also present were Jim Holderread, Bruce Capps, Albin Provosty, other public officials and media.

Following the invocation by Jim Meyer and the pledge of allegiance, the roll was called determining that a quorum was present. The meeting was called to order by Chairman Jim Meyer.

Agenda Agenda was approved by consensus.

Minutes Commissioner Lawson made a motion to approve the minutes of the April 27, 1992 meeting. Motion was seconded by Commissioner Thompson, and on vote, the motion carried.

Finance Commissioner DeWitt made a motion to amend the Cooperative Endeavor Agreement with the State of Louisiana to reflect the budget as amended. Motion was seconded by Commissioner Lawrence, and on vote the motion carried.

Commissioner DeWitt made a motion that the Board pay the approved bills, and Commissioner Thompson seconded the motion. On vote, the motion carried.

Commissioner Thompson made a motion to authorize Bobbi Brown to apply for OEA Grants, and Commissioner Lawrence seconded the motion. On vote, the motion carried.

Commissioner DeWitt made a motion to hire Herbie W. Way, CPA, to compile a 1992 fiscal statement and to authorize the chairman to sign the agreement. The charge for this compilation agreement would not exceed \$500.00. Commissioner Lawrence seconded the motion. On vote, the motion carried.

Commissioner DeWitt made a motion to authorize the Authority to pay the expenses for the Executive Director and Authority Board Members to attend luncheon for Brigadier General George Fisher. Commissioner Lawson

seconded the motion, and on vote, the motion carried.

ED Comm. The Economic Development Committee made a recommendation that the Authority adopt the Preliminary Redevelopment Strategy prepared by Greiner (copy attached) . Commissioner Lawrence made the motion to this effect and Commissioner DeWitt seconded the motion. On vote, the motion carried.

Pease A report was given by Executive Director Jim Holderread and George Thompson on their trip to the Base Closure Seminar at Fort Pease. Both gentlemen report that the Seminar was most informative and felt that the England Authority will be able to benefit from some of the lesson that Pease officials have learned over the past two years. At the Seminar, it was suggested that the next seminar should be held in our area since the England Authority has gained a reputation of being very organized and efficient. Chairman Meyer suggested that an item would be placed on the Agenda of the next meeting to offer and official invitation to OEA to conduct the next Base Closure Seminar here.

DOD MTG. Chairman Meyer reported on the meeting held at England Force Base with Deputy Secretary Rittenhouse last Thursday. The lengthy meeting dealt with airfield operations, with personal property, the caretaker operations, and interim use leasing.

COMMITTEES Chairman Meyer presented a restructure proposition for committee (copy attached). It has been felt for some time that the committees need to be restructured. No action was required at this time, but Chairman Meyer asked that the board members be thinking about the new structure for the committees.

RETIREES Commissioner Thompson reported that the Military Retirees are planning to go national with an effort to remedy the problem with the loss of medical facilities for the retirees as a result of base closures. They plan to be present at the national meeting of in August of NAID and hope to be placed on the agenda for the meeting. Commissioner Lawrence made a motion to give Commissioner Thompson and the Retired Military Committee a vote of support for their efforts. Chairman Meyer seconded the motion and on vote the motion carried. Mr. Harold Smith indicated that if they do get on the program for NAID in August, it will be necessary for one Authority member and one member of the Retired Military Committee to attend the conference, and they will need a travel budget. This will be discussed at a later date.

Insurance A tentative Insurance Committee is being planned.

Resolve Commissioner Lawrence made a motion that the following resolution be adopted and it was seconded by Commissioner Thompson, and on vote motion was carried.

R E S O L U T I O N

WHEREAS, the 23rd. Tactical Fighter Wing, otherwise known as the Flying Tigers, has been transferred from England Air Force Base and,

WHEREAS, the 23rd. Tactical Fighter Wing and Fighting Tigers has established an incomparable record around the world and at England Air Force Base,

THEREFORE, BE IT RESOLVED that the 23rd Tactical Fighter Wing and the Flying Tigers are hereby commended for their outstanding record in defense of our country and their exemplary involvement in Central Louisiana.

THE ENGLAND AUTHORITY

Adjourn There being no further business, Commissioner Thompson made the motion to adjourn, seconded by Commissioner Cotton, and on vote the motion carried, and the meeting adjourned.

Respectfully submitted,

Jack DeWitt, Secretary Treasurer

**ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS
SPECIAL CALLED MEETING
JUNE 15, 1992
5:00 P.M.**

A special called meeting of the Board of Commissioners of the ENGLAND Economic and Industrial Development District met Monday, June 15th at 5:00 p.m. in the Chamber of Commerce office, Third and Jackson.

Chairman Meyer called the meeting to order and determined a quorum was present by roll call. Commissioners present were John Brewer, Myron Lawson, Garland Lawrence, Susan Jaques, Jack DeWitt, George Thompson and Chairman Jim Meyer.

Others present were Jim Holderread, Executive Director, Bruce Capps, Lurline Ard, Janet Pasley and members of the public and media.

Chairman Meyer opened the meeting by explaining the purpose of this called meeting, which is to hear the reports from three committees. Based on the results of these reports, we will formulate amendments to the budget. Chairman Meyer recommended rearranging the agenda by moving item II to follow III, IV, V, and VI. Chairman Meyer also requested adding to the agenda discussion regarding the date of next regular meeting.

Chairman Meyer reviewed the agenda and asked if there were any additional items to be added to the agenda. The subject of each item was discussed with the understanding that further discussion would be given in the committee reports.

A motion to adopt the agenda was made by Commissioner Brewer and seconded by Commissioner DeWitt. On vote, motion carried.

Item III on the agenda was to authorize the amendment of the Greiner contract to engage the Greiner Team to prepare the Authority's response to the Request for Proposal for the Joint Readiness Training Center Intermediate Staging Base. A motion was made by Commissioner Brewer for the Authority to authorize the Chairman to enter into a contract with the Greiner Corporation to employe them for completion for the RFP requirements on the ISB and that the contract contain "a not to exceed \$15,000" clause with time and materials being actually charged up to that amount. By unanimous vote, the motion carried.

Item IV, report of the Economic Development Committee on prospect handling process and procedure. Commissioner Lawrence made a motion that the Authority adopt the prospect handling process and procedure recommended by the Greiner Team and adjusted by Mr. Holderread which was approved by the Economic Development Committee at its last meeting. Commissioner DeWitt seconded motion. On vote, the motion carried.

Item V, report of the insurance committee. Commissioner Lawson recommended that he meet with Mr. Holderread regarding insurance coverage on his personal auto to ensure the Authority has adequate liability coverage to protect it while showing prospects Base possibilities and that Mr. Holderread is covered as well. Commissioner Lawson also recommended that legal counsel be authorized to look into the items listed on the agenda to assess the exposure risk and make recommendations on coverage. A motion was made by Commissioner Lawson for the Authority to adopt a policy requiring all tenants to carry a minimum of \$1 million CGL insurance. The tenants are also required to provide replacement costs for insurance on leased premises. The motion was seconded by Commissioner DeWitt. On vote, the motion carried.

Commissioner Lawson made a motion for the Authority to purchase Workman's Compensation insurance on all employees not currently covered under Police Jury's program. Commissioner Lawrence seconded the motion. On vote, the motion carried.

A motion was made by Commissioner DeWitt to amend the \$175,000.00 Cooperative Endeavor Agreement to amend the budget to reflect \$2,000.00 to be paid to Rapides Area Planning Commission. Commissioner Thompson seconded the motion. On vote, the motion carried.

Commissioner Brewer made the motion to amend the \$175,000.00 Cooperative Endeavor Agreement to amend the budget to use any remaining funds to purchase M.W.R. equipment and utility meters. The motion was seconded by Commissioner Thompson. On vote, the motion carried.

Commissioner Lawrence moved to postpone the regularly scheduled meeting from Monday, June 22nd to Friday, June 26th at 11:00 a.m. at City Hall. Commissioner DeWitt seconded the motion. When put to a vote, the motion carried.

Commissioner Lawrence moved to adjourn at 5:45 p.m. Seconded by Commissioner Brewer. On vote, the motion carried.

Minutes accepted by:


James Meyer, Chairman