

THE ENGLAND ECONOMIC AND INDUSTRIAL DEVELOPMENT DISTRICT
BOARD OF COMMISSIONERS

REGULAR SESSION AUGUST 22, 1996

The England Economic and Industrial Development District met in Regular Session at its regular meeting place, the England Authority Board Room, Building 1803 Arnold Drive, England Industrial Airpark and Community, Alexandria, Louisiana, on Thursday, August 22, 1996, at 4:05 p.m. (Central Standard Time).

There were present: Mr. Jim Meyer, Chairman, Mr. Gene Cotton, Secretary/Treasurer, Mr. Kit Provine, Mr. Barry Hines, Mr. Phillip Terrell, Mr. Tom Fowler, Mr. H.K. Stanley, Mr. Michael Tudor, Ms. Bridgett Brown.

Absent: Mr. George Thompson, Vice-Chairman.

Also present were Mr. Gary Jackson, Ca. Lutheran Homes *and Community Services*, Mr. Jon Grafton, Executive Director, members of the England Authority staff, legal counsel, members of the public, press and media.

Mr. Jim Meyer gave the invocation and led the Pledge of Allegiance.

The England Economic and Industrial Development District was duly convened as the governing authority of said District by Mr. Jim Meyer, Chairman, who then stated that the England Economic and Industrial Development District was ready for the transaction of business.

ADOPT MINUTES.

Motion made by Mr. Hines, seconded by Mr. Terrell to approve Minutes of July 25, 1996 Board of Commissioners Meeting. On vote, motion carried. **0076-1996**

RESOLUTION IN SUPPORT OF LAND ACQUISITION BY FT. POLK.

Motion by Mr. Cotton, seconded by Mr. Fowler to adopt resolution in support of land acquisition by Ft. Polk. Mr. Meyer requested a roll call vote be taken.

Ms. Brown Yea
Mr. Fowler Yea
Mr. Hines Yea
Mr. Meyer Yea
Mr. Provine Yea
Mr. Terrell Yea
Mr. Stanley Yea
Mr. Tudor Yea
Mr. Thompson, absent

On vote, motion carried. **0077-1996**

APPROVE PAYMENT OF ATTORNEY'S BILL.

Motion by Ms. Brown, seconded by Mr. Terrell to approve payment of attorney's bill for the month of August, 1996. On vote, motion carried. **0078-1996**

AUTHORIZE SUBLEASE AGREEMENT WITH GEORGE DUKE DBA GEORGE'S GENERAL MAINTENANCE.

Motion by Mr. Stanley, seconded by Mr. Cotton to authorize Executive Director to execute sublease agreement between EEIDD and George Duke dba George's General Maintenance on a month to month basis beginning on September 1, 1996 for Building #215. On vote, motion carried. **0079-1996**

ADDITIONS TO AGENDA

Motion by Mr. Cotton, seconded by Ms. Brown to add the following items to the agenda:

- Item 5 Motion to approve change orders 2 and 3 for Work Task IV (Interim Terminal).
(Information Binder Index #5)

- Item 6 Motion to approve addition to professional services contract for Pan American Engineers/BH&B, a joint venture to compensate for additional work performed in the construction of the Interim Terminal. *(Information Binder Index #6)*

- Item 7 Motion to accept as substantially complete Work Task IV (Interim Terminal), Skip Converse, Contractor.

- Item 8 Motion to accept Work Task I and II as complete under the contract with D & J Construction.

- Item 9 Motion to authorize subletting the Restaurant Concession agreement of the Bar & Lounge facilities to Mr. John Leobold.

- Item 10 Motion to adopt resolution to change 4 way stop at Vandenburg/Hot Wells Road to a 2 way red/yellow.

APPROVE CHANGE ORDERS FOR WORK TASK IV (INTERIM TERMINAL)

Motion by Mr. Cotton, seconded by Ms. Brown to approve change orders 2 and 3 for Work Task IV (Interim Terminal). On vote, motion carried. **0080-1996**

APPROVE ADDITION TO PROFESSIONAL SERVICES CONTRACT FOR PAN AMERICAN ENGINEERS/BH&B.

Motion by Mr. Cotton, seconded by Ms. Brown to approve addition to professional services contract for Pan American Engineers/BH&B, a joint venture to compensate for additional work performed in the construction of the Interim Terminal. On vote, motion carried. **0081-1996**

ACCEPT SUBSTANTIALLY COMPLETE WORK ON INTERIM TERMINAL.

Motion by Mr. Cotton, seconded by Ms. Brown to accept as substantially complete Work Task IV (Interim Terminal), Skip Converse, Contractor. On vote, motion carried. **0082-1996**

ACCEPT WORK TASK I & II AS COMPLETE.

Motion by Mr. Stanley, seconded by Mr. Cotton Thompson to accept Work Task I and II as

complete under the contract with D & J Construction. On vote, motion carried. **0083-1996**

AUTHORIZE SUBLETTING REST. CONCESSION AGREEMENT FOR BAR & LOUNGE.
Motion by Ms. Fowler, seconded by Mr. Provine to authorize subletting the Restaurant Concession agreement of the Bar & Lounge Facilities to Mr. John Leobold and authorize Executive Director to execute amended version. On vote, motion carried. **0084-1996**

RESOLUTION TO CHANGE 4 WAY STOP AT VANDENBURG/HOT WELLS ROAD.
Motion by Mr. Cotton, seconded by Mr. Fowler to adopt resolution to change 4 way stop at Vandenburg/Hot Wells Road to a 2 way red/yellow. On vote, motion carried. **0085-1996**

Executive Director Reports

(a) Mr. Grafton commenced his reports by informing the Board that Brigadier General Sherfield sent his best wishes to the Board on the opening activities planned for the new commercial terminal. He also read to members a letter received from Mr. Paul Dempsey, Director of Base Closures and Community Reinvestment and Ms. Helene O'Connor, Acting Director of OEA congratulating the Authority on the opening of the new commercial terminal. Mr. Grafton briefly read an excerpt from the recent insurance inspection for AEX by William Gossel to Board members congratulating England for its program. He expressed his thanks to staff members, Joe Slowinski and Bob Coon for their work on this issue. Mr. Grafton gave a brief overview to Board members of the many visitors and comments given during the recent events for the new commercial terminal opening. He also presented the Board with 2 awards received at the Annual NAID Conference in Sacramento on the Authority's new brochure and recognition for the Authority's marketing efforts of England Airpark. Mr. Grafton presented his monthly reports for the month of August. The Authority has currently leased 962,000 square feet of floor space; Airport Operations are currently 5% ahead of last years totals and just over 21,000 ops; Fuel Sales are currently at 75,000 gallons; Women/Minority Owned Businesses as currently at 14%; Area B Housing has 43 units leased; LeTig Bayou rentals for the month of July were 11; Cargo transported was recorded at 42,000 pounds.

(b) Mr. Joe Slowinski, Director of Administration reported that the Authority closed the fiscal year and the annual audit is in progress. He briefly reviewed revenue and expenditure activity from the July financial report.

(c) Mr. Ronnie Hair, Director of Operations reported that all Work Task projects have been submitted for substantial completion. Mr. Grafton stated that the next 45 days will be a busy period while working on the punch list for the hangar renovation projects. He further stated preparation for the move-in of the Marshal service has began.

Mr. Meyer informed members of his recent appearance on Jambalya concerning the opening of the new commercial terminal. He extended his appreciation to the staff for their hardwork and dedication. He reminded board members and staff that in September he will begin his final year on the Board and will function as immediate past chairman. He stated that he would be glad to help the staff and board members in anyway possible. Mr. Meyer further stated that the election

of new officers will be September 26, 1996.

PUBLIC COMMENTS AND QUESTIONS

Mr. Meyer introduced Mr. Gary Jackson, CLH/CS. Mr. Jackson shared some brief comments with the board and staff concerning the retirement village project.

There being no further business, the meeting adjourned at 5:15 p.m.

Mr. Jim Meyer, Chairman

*England Economic & Industrial Development District
Board of Commissioners*

Mr. Gene Cotton, Secretary-Treasurer

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